



PO Box 16391
San Diego, CA 92176
www.ktpg.org

General Meeting Minutes November 13, 2019

I. PARLIAMENTARY ITEMS

- The November 13, 2019 general meeting of the Kensington-Talmadge Planning Group was called to order by chairman Don Taylor at 6:30 PM.
- **Board members present:** Bill Adair, Daniel Heller, Brian Helmich, Ken Horsley, Ari Isaak, Fred Lindahl, Darlene Love, Elvia Sandoval, Deborah Sharpe, Lisa Sinclair, Don Taylor, Ralph Teyssier, Julian Villegas and Kelly Waggonner.
- **Board members not present:** Norma Clark
- Thirty-two (32) audience members signed in. Three (3) comment forms were submitted.
- **Agenda Modifications:** No modifications requested.
- **Approval of Agenda:** **Approved unanimously.**
- **Approval of Minutes:** October, Page 6 - Action Item: Delete “school district”. Add each city council member, the Mayor and the Development Services Director. As amended, the minutes were **approved unanimously.**
- **Treasurer’s Report**
 - Account balance as of November 1, 2019 was \$287.61.
 - A disbursement of \$154.00 was made for post office box rental. Application for reimbursement will be made to the City.

II. NON-AGENDA PUBLIC COMMENT & COMMUNITY FORUM

○ Sanna Loando, representing District 9 Council member Georgette Gomez:

- Sanna reported that potential fire hazards can be reported by residents and businesses on Get It Done.
- Compromised and/or unhealthy trees can also be reported on Get It Done.
- Storm drain work on Rochester Road is estimated to be completed mid-December. Work to rehabilitate vegetation will follow.
- Fairmount Avenue/Aldine ramps roadwork, including resurfacing, is expected to begin December 4. Work hours will be 9 PM to 5 AM. Expect some lane and exit closures.
- TMAD funds for decorative poles in the traffic circle were moved to the Capital Improvement budget on October 14. The design phase is moving forward.
- Kensington holiday lights fund-raising has exceeded expectations. A community celebration will be held the evening before Thanksgiving Day.
- The 10th annual Rice Drive will be on November 23 at 9 AM. Donations will be accepted until November 22. Donations made be dropped off at:

SD Police Department Multicultural Community Relations office
5438 University Avenue - Suite 100
For pickup, contact Phet Guiney at (619) 531-1590

- Bus lanes have been installed on El Cajon Boulevard from Park Boulevard to Fairmount Avenue. This is a pilot installation for 18 months. Information and regulations at www.sdmts.com
- The FY21 Priority Capital Improvement Program Projects for District 9 was distributed to the Board and was also made available for audience members. CIP priorities listed in this memo are meant to address some of the infrastructure deficiencies which currently exist in Council District 9.
- Sanna asked that any issues reported on Get It Done for homeless encampments or transient activity also be forwarded to her at SLoando@sandiego.gov so that these issues can be forwarded directly to the Mayor's office.
- As a result of the fires and related Get It Done reports, brush management has been a priority for the Mayor's office in the Fairmount area (north of Meade to the Aldine split), along with clearing homeless encampments. The Mayor's office has also given its commitment to resolving all related Get It Done reports.
- A malfunctioning streetlight on the Alder loop was reported by an audience member. Sanna noted a similar situation on Aldine Drive. She stated an evaluation began today to determine the problem.

NON-AGENDA PUBLIC COMMENT & COMMUNITY FORUM (cont'd)

- Multiple Get It Done reports have been submitted about the storm water channel on the west side of Fairmount Avenue, which appears to still be blocked. Ron Anderson noted that trees are also growing in the channel.
- It was noted that canyon brush is so dense that homeless encampments may be hidden. Brush needs to be thinned to insure encampments are visible and can be reported.
- Audience members raised concerns related to the recent fires. Bev Barrett from the Fire Council offered the use of dumpsters for brush clearing. Dry brush, dead/dry palm trees and homeless encampments were among the issues brought to Sanna's attention. She said brush abatement issues are shared with the Parks and Recreation, Transportation and Storm Water departments. Deborah Sharpe noted that non-native palm species are highly flammable. Concerns about inconsistent evacuation procedures were also voiced by an audience member.
- **Mathew Gordon, representing Assembly member Todd Gloria:**
 - Mathew encouraged submission of ideas for bills for the next legislative session.
 - A handout was distributed for a December 11 Holiday Open House with Legislative Update. For more information contact: MathewGordon@ASM.CA.GOV or call (619) 645-3090.

III. NON-SUBCOMMITTEE ITEMS

- **Presentation by Brian Widener - City Forester, Transportation & Storm Water Department, Street Division**
 - Brian distributed four handouts:

Growing Great Neighborhoods	Street Tree Selection Guide
Tree Planting & Tree Maintenance	South American Palm Weevil
 - Brian's department is responsible for maintaining 200,000 trees city-wide, as well as planting of trees to increase San Diego's tree canopy.
 - Street trees are the number one priority.
 - Trimming schedules are done by zip codes.
 - Shade trees are on a nine-year trimming cycle.
 - Palm trees are trimmed on a two-year cycle.
 - The South American Palm Weevil is affecting Canary Island Date Palms and other palms. Some trees have been affected in San Diego.
 - Brian advised that permits are required for trimming. A two-page no-fee application can be obtained at: www.sandiego.gov/trees/maintenance.
 - Dead or diseased trees can be reported on Get It Done.

It was suggested that the City provide a list of approved vendors for residents to reference for tree trimming. The permit process could be handled by the vendor.

NON-SUBCOMMITTEE ITEMS (cont'd)

- No one from Councilmember Scott Sherman's office was in attendance this evening to present the planned information item noted in the agenda.
- **Action Item: Creation of the 2020 Elections subcommittee**
 - Appointment of chairperson and subcommittee members
 - Don Taylor volunteered to serve as subcommittee chair. **Approval by the Board was unanimous.**
 - KTPG Board members Darlene Love and Kelly Waggoner and community members Jan Bart and Ann Burnett-Troisi were nominated. Don Taylor moved to approve their appointment, with Brian Helmich seconding. **The vote to approve was unanimous.**
 - The election will be held at the regular KTPG meeting on March 11, 2020.

IV. SUBCOMMITTEE ITEMS

- **Transportation** – Chair: Ken Horsley
 - No meeting
- **Monroe Avenue Transportation Corridor** – Chair: Brian Helmich
 - No quorum
- **Project Review** – Chair: Lisa Sinclair
 - No meeting
- **CIP & Planning** – Chair: Deborah Sharpe
 - No meeting
- **Communications** – Chair: Brian Helmich
 - Discussing ways to increase resident participation.
 - Consideration for reaching out in multiple languages.

SUBCOMMITTEE ITEMS (cont'd)

○ **Historic Review** – Chair: Bill Adair

3883 Madison Avenue 92116
4246 Alder Drive 92116
4571 Marlborough Drive 92116

None of the above were submitted for historic designation.
None met current HRB criteria.

○ **Utility Undergrounding** – Chair: Don Taylor

- No meeting

○ **Kensington MADS** – Chair: Don Taylor

- Budget reports will be presented at the January meeting

○ **Bylaws** – Chair: Don Taylor

- Don Taylor and David Moty met. The City is planning to revise their bylaws template and the following changes are proposed by the KTPG Bylaws subcommittee:
 - The Project Review subcommittee shall submit a report of their meetings to the KTPG Board. These reports shall include a listing of members in attendance and the votes cast by each member on any action item. When the action item is heard by the KTPG Board, subcommittee votes shall be disclosed in the posted KTPG agenda.
 - Subcommittees with more than three (3) members shall elect a vice-chair at their first meeting.

The following are specific election procedures not currently addressed in the KTPG bylaws. It will be proposed they be added to the bylaws through utilization of an Election's Guide reference.

- If, due to a break in service of less than one year, a Board member stands for election in his/her seventh (7th) year of service, that Board member (if elected) shall complete the full two-year term.
- All voting and tallying of ballots shall be under the supervision of the Elections subcommittee.
- Following the close of voting at the annual March elections meeting, ballots will be counted in separate batches (recommended 25 per batch, with any remainder in a separate batch). Any unmarked ballots shall be set aside, as unmarked ballots are not included in vote totals.

SUBCOMMITTEE ITEMS (cont'd)

- Each stack of ballots shall be counted, one ballot at a time, by a four-person team - one person announcing the vote, one person observing the announcement to ensure accuracy, and two people independently tallying results, on separate tally sheets. The separate counts will be compared for accuracy after tallying each batch and any discrepancy will be resolved before counting continues. The process continues until all ballots are counted.
- The ballot count process shall be open to public observation. Members of the public may not interfere with the counting process in any way.
- Election tally sheets shall be retained for three months following the election, unless there is a challenge. In the event of a challenge, tally sheets shall be retained until the challenge is resolved - but in no case for less than three months following the election.
- Any challenge to election results must be submitted to the Elections subcommittee chairperson and the KTPG chairperson within five days of the announcement of the election results at the March meeting.
- The goal shall be to announce election results before the adjournment of the March meeting. The announcement shall disclose vote totals for each candidate and the names of those elected.
- Election results, including vote count totals, shall be included in the KTPG Annual Report to the City.

Don Taylor moved to send a letter of support for inclusion of the items listed above in the City's bylaws template. **The vote to approve was unanimous.**

V. KTPG LIAISON REPORTS

- **Community Planners Committee (CPC)** –Deborah Sharpe
 - Deborah did not attend the meeting. She provided the following from notes:
 - A November 26 meeting will introduce the City's plan for the housing element for 2021 through 2029 with regard to the General Plan.
 - A special meeting on December 10 will give CPC members time to consider submissions.
- **Talmadge Maintenance Assessment District** – Fred Lindahl
 - Fred Lindahl left tonight's meeting early. Kelly Waggonner gave the update.
 - A budget meeting is scheduled for Monday, November 18.

There will be no December meeting. The next KTPG meeting will be January 8, 2020

The meeting adjourned at 8:13 PM.